



VACANCY ANNOUNCEMENT

Kenya Red Cross Society is one of the largest humanitarian organizations in Kenya. Its mission is as auxiliary to the National and County Governments we will work with our communities, volunteers and partners to ensure we prepare for and respond to our humanitarian and development needs. We will focus our collective capabilities and resources to prevent and alleviate human suffering and save lives.

The Society seeks to fill the following position:

Position Title:	Project Officer MNCH
Reporting to:	County Coordinator
Job location:	Marsabit

Position summary

The principal function of the post holder is to provide technical leadership and management of day-to-day activities of Cholera and Maternal, Newborn and Child Health project in Marsabit County. The Post holder will oversee the implementation of Cholera/MNCH Project initiatives in close collaboration with health and Water Departments to improve accessibility, utilization of MCH services and strengthen cholera prevention and control strategies.

Key Responsibilities

General

- Follow up public health situation in general in the country, region and county to inform relevant counterparts as well as to adjust project plans accordingly
- Representation at county level health and water and Sanitation fora, sharing of Red Cross role as an auxiliary to the Government, project progress and best practice
- Contribute to documentation of the project lessons to enable learning from the action

Technical support to project

- Establish Project Steering Committee in Marsabit County project site and ensure linkages with HQ Project Steering Committee
- Support the trained resource persons in the implementation of community activities as per community assessments and action plans
- Ensure at the field level that project volunteers and staff have necessary tools for implementation of the planned community work including relevant adapted IEC materials
- Continuously assess the skills and capacities of the project staff and volunteers to implement the work; organize and facilitate regular opportunities for volunteers to update their knowledge and skills e.g. through monthly / quarterly meetings
- In collaboration with county department of water and sanitation, conduct regular water resource mapping that will facilitate monitoring of water quality as a best practice for investment within the county and diarrheal disease prevention and control

- Support in development and dissemination of SOPs, and County Multi-hazard plans for Marsabit County
- Ensure coordination and linkages between County response coordination forums and the national EOC
- Provide technical support to health facilities/surveillance focal persons to promote compliance in reporting of surveillance data to the County and National level

Quality Assurance

- Ensure that project plans and budget reflect the actual situation in implementation and suggest adjustments when necessary
- Compliance with policies, strategies and standards (RC and MoH)
- Prepare concept papers, periodic progress and annual reports showing achievements against planned targets as well as providing justification for performance variance and areas of improvement
- Liaise with County Health Office about health data management and support when necessary through community units supported by the project
- Encourage and seek opportunities for community participation in monitoring and demanding for quality health services and uptake of Water and sanitation interventions
- Liaise with the county water department to ensure data for water quality monitoring is used to inform interventions at the various levels

Coordination

- Conduct annual sub county/county workshops to explain project strategy, engage relevant decision-makers such as department of Water and sanitation, Health, and county authorities and community leaders in monitoring of the project progress
- Ensure coordination at different levels within the project and externally
- Coordinate capacity building of MoH and water and sanitation department staff as well CHVs, water quality monitors through training on Nutrition, MNCH and Water, Sanitation and hygiene related trainings
- Oversee all community-based activities in collaboration with local authorities: Ministry of Interior and Coordination of national government, Ward administrator's members of county assemblies to ensure delivered project results are sustained
- Coordinate and conduct monthly and quarterly coordination meetings with CHV's, CHAs and SCHMT CHC/HFMC on all aspects relating to the project
- Establish/revitalize/reinforce linkages between the water and sanitation and health systems to ensure synergy of interventions

Project Monitoring and Evaluation

- Establish Project Steering Committee in Marsabit County to oversee project implementation
- Train staff and volunteers on the Red Cross induction package, and support skills and knowledge transfer on water, sanitation, hygiene and MNCH that shall aid in effective project delivery
- Develop and implement clear handover/exit strategy to the department of health at the county level
- Support overseeing baseline, MTR and end line/evaluation at the field level with the support of the County and Regional Manager and the Project Manager at the national level

Minimum Qualifications

1. BSc in Environment Health or equivalent qualifications
2. At least four years' field experience, preferably with an NGO and or MoH
3. Experience in monitoring and evaluation will be an added advantage
4. Strong background in training and capacity building
5. Excellent written and spoken English
6. Strong analytical, problem solving, team dynamics skills
7. Strong computer skills particularly Microsoft Office and data analysis packages

Application Procedure

Interested candidates who meet the above qualifications should send their applications to the address below **on or before Friday 16th November, 2018.**

Secretary General
Kenya Red Cross Society
P.O. Box 40712-00100
Nairobi

Applications should have a cover letter, curriculum vitae, names and contacts of three referees.

Only shortlisted candidates will be contacted. Job disclaimer and notification:

Kenya Red Cross Society is an equal opportunity employer and does not charge / accept any amount or security deposit from job seekers during the selection process or while inviting candidates for an interview.