

Samantha Folshade, Software/Front-end Developer

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Education

United States International University – Africa

Nairobi, Kenya

Applied Computer Technology

Work Experience

Kenya Revenue Authority

Nairobi, Kenya

IT Support

Present

- Provide technical assistance and support to end-users, resolving hardware, software, and network issues promptly and efficiently.
- Assist in the management and maintenance of the organization's network infrastructure, including routers, switches, and wireless access points.
- Install, configure, and maintain software applications, ensuring they are up-to-date and licensed.

Iwazolab

Nairobi, Kenya

In House Advanced Excel Trainer

Apr 2023 - Aug 2023

- Developing and delivering training programs to teach students advanced Excel skills and techniques for data analysis and reporting
- Designing training materials, including presentations, and hands-on exercises, to support the learning process
- Assessing the training needs of students and tailoring training sessions to meet their specific requirements

Tradios Online Limited

Nairobi, Kenya

Marketing, Website Maintenance and E-commerce

Apr 2019 - Aug 2019

- Improved advertising and promotional plans with clearly organized and executed marketing strategies.
 - Developed and executed successful marketing campaigns
 - Optimized the websites performance
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Leadership Experience

St. Marys School

Nairobi, Kenya

Head Girl

July 2018

- I represented our student body, ensuring their interests and concerns received the attention they deserved. I also took on leadership roles by organizing and leading student council meetings and activities.
- I maintained open and transparent communication channels between students and our school's leadership team. I addressed student concerns and feedback, ensuring their voices were heard by the relevant parties.
- I provided crucial support to the school's leadership team, recognizing its importance in contributing to the overall well-being and success of our school community.

Skills

Technical Skills

Graphics Design, HTML & CSS, Social Media & Website Management, Web Development, IT Support

Non-Technical Skills

Data Entry & Analysis, Teaching & Course Design, Customer & Personal Service, Sales & Marketing, Microsoft Office